



Kill o' the Grange National School Child Safeguarding Risk Assessment

Written Assessment of Risk of Kill o' the Grange National School

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)*, the following is the Written Risk Assessment of Kill o' the Grange National School.

- All school personnel are provided with a copy of the school's *Child Safeguarding Statement*
- The *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)* are made available to all school personnel
- School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)* and all registered teaching staff are required to adhere to the *Children First Act 2015* and its Addendum (2019)

List of school activities	The school has identified the following risk of harm in respect of its activities -	The school has the following procedures in place to address the risks of harm identified in this assessment
1: Teaching and School Premises		
Daily arrival and dismissal of pupils	Harm not being recognised by school personnel	<p>The school has a Procedure for supervision of children to ensure appropriate supervision of children on arrival and dismissal</p> <p>Chairs in place to stop children entering the carpark</p> <p>Children must remain in the semi-circle at the courtyard until parents come to collect.</p>

		<ul style="list-style-type: none"> ➤ Permission slip at the beginning of each year for independent leavers. ➤ J/S1 and 1st/2nd leave from courtyard. 3rd&4th leave from garden door and 5th and 6th leave from side door. ➤ 3rd-6th teachers responsible for closing doors at the end of dismissal ➤ Teachers running afterschool activities primary responsibility is to release their class. ➤ Children attending afterschool activities gather at the double doors in the courtyard ➤ All children leaving afterschool activities leave through the double doors to ensure no doors are left unlocked
Recreation breaks for pupils	<p>Harm in the school by another child or accident</p> <p>Harm not being reported properly and promptly by school personnel</p>	<p>The school has a yard duty supervision policy to ensure appropriate supervision of children during breaks and in respect of specific areas such as toilets etc.</p> <ul style="list-style-type: none"> ➤ Accidents and injuries of significant nature recorded on form on Aladdin and parents informed. ➤ Children are not permitted back inside the school, except for use of the toilet or medical attention. ➤ Children are only allowed to use the toilets at the hall, infants are permitted to use their own toilets. ➤ Icepacks are located in a mini-fridge in the office.
Classroom teaching	Harm in the school by a member of school personnel	<p>Child Safeguarding Statement and DES procedures made available to all staff</p> <p>School Personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post-Primary Schools 2017, 2019 and 2023</i> and all registered teaching staff are required to adhere to the <i>Children First Act 2015</i></p>
One-to-one teaching	Harm in one-to-one teaching, coaching situation	SEN Policy has guidelines for one-to-one teaching – open door when possible, glass in window etc.
Outdoor teaching activities	Accident Harm in the school by a member of school personnel	<p>Health and Safety/ First Aid Policy</p> <p>Child Safeguarding Statement and DES procedures made available to all staff</p> <p>The school has in place a Critical Incident Management Plan</p>

Fundraising events involving pupils	Harm in the school or offsite by a member of the school personnel, by a volunteer or visitor or third party/member of the public if offsite	Vetting Procedures ; Teachers in attendance/supervision
List of school activities	The school has identified the following risk of harm in respect of its activities -	The school has the following procedures in place to address the risks of harm identified in this assessment
Use of toilet/ areas in schools	Inappropriate behaviour	The school has a Supervision Policy to ensure appropriate supervision of children in respect of specific areas such as toilets.
Administration of First Aid / Medicine	Harm in the school by a member of school personnel	Health and Safety/ First Aid Policy Policy and procedures for the administration of medication to pupils
Sporting Activities onsite	Harm in the school by a member of school personnel	Health and Safety/ First Aid Policy Teacher is always present Child Safeguarding Statement and DES procedures made available to all staff School Personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post-Primary Schools 2017, 2019, 2023</i> and all registered teaching staff are required to adhere to the <i>Children First Act 2015</i>
Sporting Activities supported by external personnel / volunteers	Harm in the school by volunteer or visitor to the school or by a member of school personnel	Vetting Procedures Health and Safety/ First Aid Policy Teacher is always present
Use of external personnel to supplement curriculum	Harm in the school by volunteer or visitor to the school	Vetting Procedures Teacher is always present Health and Safety/ First Aid Policy
School outings, annual sports day, School trips involving overnight stay Use of off-site facilities for school activities	Harm by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swim lessons	Vetting by off-site companies checked Supervision / oversight by nominated member of staff Health and Safety/ First Aid Policy
Use of external personnel to support sports and other extra-curricular activities	Harm due to inadequate supervision of children in school	Vetting Procedures Health and Safety/ First Aid Policy

List of school activities	The school has identified the following risk of harm in respect of its activities -	The school has the following procedures in place to address the risks of harm identified in this assessment
School transport arrangements	Harm due to inadequate supervision of the children when travelling	Teachers in attendance Travel guidelines for children Buddy system for children
Participation by pupils in religious ceremonies/religious instruction external to the school	Harm by external personnel due to inadequate supervision	Vetting Procedures (through the school) Staff in attendance (vetted parents)
2: Information and Training		
Training of school personnel in Child Protection Matters	Harm not recognised or reported promptly	The Child Protection Procedures for Primary Schools 2017, 2019, 2023 are made available to all school personnel and discussed Child Safeguarding Statement and DES procedures made available to all staff DLP and DDLP to attend PDST training and all staff to view TUSLA training module and any other online training offered by PDST BOM records all training of BOM staff Encourages Board to management members to avail of relevant training
Curricular provision in respect of SPHE, RSE, Stay Safe	Not teaching of same	School implements SPHE, RSE and Stay safe in full. Encourages staff to avail of relevant training
3: Special Educational Needs		
Care of children with special educational needs, including intimate care where needed	Harm to child while a child is receiving intimate care	SEN Policy Policy on Intimate Care All teachers adhere to the Code of Professional Conduct for Teachers

Care of pupils with specific vulnerabilities/ needs	Harm to children who have particular vulnerabilities	SEN Policy
4: Behaviour Management		
Management of challenging behaviour amongst pupils	Harm due to inadequate code of behaviour	Code of behaviour SEN Policy
Prevention and dealing with bullying amongst pupils	Harm in the school by another child	Anti-Bullying-Policy Code of behaviour S.P.H.E Policy Stay Safe Policy Acceptable Use Policy Cyber-bullying awareness and internet safety training for parents and pupils
List of school activities	The school has identified the following risk of harm in respect of its activities -	The school has the following procedures in place to address the risks of harm identified in this assessment
Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.	Harm due to inadequate code of behaviour	Code of behaviour The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i> Focus on restorative practise and trauma awareness
5: Information and Communications Technology		

<p>Use of Information and Communication Technology by pupils in school</p> <p>Use of video/photography</p>	<p>Harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school</p> <p>Harm caused by member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or other manner</p>	<p>ICT Policy</p> <p>Anti-Bullying Policy</p> <p>Code of Behaviour</p> <p>Mobile phone Policy</p> <p>Acceptable Use Policy</p>
<p>Online teaching and learning remotely</p>	<p>Harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school</p> <p>Harm caused by member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or other manner</p> <p>Risk of harm due to inappropriate use of online remote teaching and learning communication platform such as an uninvited person accessing the lesson link, students being left unsupervised for long periods of time in breakout rooms</p>	<p>ICT Policy</p> <p>Anti-Bullying Policy</p> <p>Code of Behaviour</p> <p>Mobile phone Policy</p> <p>Acceptable Use Policy</p>
<p>Online Safety</p>	<p>Harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school</p> <p>Harm caused by member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or other manner</p>	<p>ICT Policy including smart phones and devices/tablets in the school by pupils as per circular 38/2018</p> <p>Anti-Bullying Policy</p> <p>Code of Behaviour</p> <p>Mobile phone Policy/Acceptable Use Policy</p>

6: Recruitment and Other Personnel

<p>Recruitment of school personnel including -</p> <p>Teachers/SNA's</p> <p>Caretaker/Secretary/Cleaners</p> <p>Sports coaches</p> <p>External Tutors/Guest Speakers</p> <p>Volunteers/Parents in school activities</p> <p>Visitors/contractors present in school during school hours</p> <p>Visitors/contractors present during after school activities</p>	<p>Harm not recognised or reported promptly</p> <p>Harm due to inappropriate relationship/communications between child and another child or adult</p>	<p>The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting</p> <p>Statutory Declaration forms requested on appointment</p> <p>Child Safeguarding Statement And DES procedures made available to all staff.</p> <p>Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement</p> <p>Children's First Certificate's requested on appointment</p>
<p>External Tutors/Guest Speakers</p>	<p>Harm to pupil</p>	<p>Teachers in attendance</p> <p>Vetting Procedures</p>
<p>Volunteers/Parents in school activities</p>	<p>Harm not recognised or reported promptly</p>	<p>Vetting Procedures</p> <p>Teachers in attendance</p>
<p>Students participating in work experience in the school</p>	<p>Harm by student or volunteers/visitors etc</p>	<p>Vetting Procedures (over 16s only)</p> <p>Teachers in attendance</p> <p>The school has in place a policy and procedures in respect of student teacher placements</p> <p>The school has in place a policy and procedures in respect of students undertaking work experience in the school</p>

List of school activities	The school has identified the following risk of harm in respect of its activities -	The school has the following procedures in place to address the risks of harm identified in this assessment
Student teachers undertaking training placement in school	Harm by student	<p>Vetting Procedures</p> <p>Students work under teacher supervision</p> <p>Child Safeguarding Statement</p> <p>The school has a code of conduct for school personnel (teaching and non-teaching staff) Teaching Council Code of Conduct (Updated 2nd Edition 2016)</p> <p>The school has a codes of conduct for school personnel (teaching and non-teaching staff)</p> <p>The school complies with the agreed disciplinary procedures for teaching staff</p>
7: Other		
Use of school premises by individual and other organisations	Harm due to inappropriate relationship/communications between child and another child or adult	<p>Teachers in attendance if pupils are present</p> <p>Pupils not in attendance otherwise</p> <p>Separate bathrooms, entrance/exit points</p>
Management of provision of food and drink	Harm to pupil due to allergies	<p>Nut policy</p> <p>Administration of medicines policy</p>
Care of any vulnerable adult students, including intimate care where needed	Harm to pupils	<p>Vetting Procedures</p> <p>Students work under teacher supervision</p>

Use of video/photography/other media to record school events		Child Safeguarding Statement
Use of video/photography/other media to record school events	Harm to pupils	Vetting Procedures Students work under teacher supervision Child Safeguarding Statement
Breakfast club and afterschool care	Harm to pupils	Vetting Procedures Students work under teacher supervision Child Safeguarding Statement Code of behaviour Anti-bullying policy
Care of pupils with specific vulnerabilities/ needs such as: (not an exhaustive list) <ul style="list-style-type: none"> ● Pupils from ethnic minorities/migrants ● Members of the Traveller community ● Lesbian, gay, bisexual or transgender (LGBT) children ● Pupils perceived to be LGBT 	Harm to children who have particular vulnerabilities Risk of harm due to bullying of child Risk of harm due to racism	Child Safeguarding Statement Anti-bullying policy Code of behaviour RSE policy SPHE policy Administration of medicines policy

<ul style="list-style-type: none"> • Pupils of minority religious faiths • Children in care • Children on Tusla's Child Protection Notification System (CPNS) • Children with medical needs 		
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Important Note: It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and no general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management in April 2018. It shall be reviewed as part of the school's ongoing review of its Child Safeguarding Statement.

- Reviewed in May 2019
- Reviewed in May 2020
- Reviewed in May 2021
- Reviewed November 2022
- Reviewed September 2023
- Reviewed September 2024

Signed: 

Chairperson of Board of Management

Date: Rachael Gani

Signed: 24/9/24

Principal/Secretary to the Board of Management

Date: 24.9.24